

Northwest Iowa Community College **PEAQ Self-Study**
Program to **E**valuate and **A**dvance **Q**uality

Higher Learning Commission – Commission of the North Central Association of Colleges & Schools
Leadership Team Meeting – January 25, 2013

<i>Present:</i>	Gretchen Bartelson	Sue Grapevine	Lori Richards
	Mark Brown	John Hartog	Beth Sibenaller-Woodall
	Sandy Bruns	Mike Oldenkamp	Jan Snyder
	Frank DeMilia	Mariah Oliver	Sheila Van Engen
	Beth Frankenstein	Rhonda Pennings	Steve Waldstein
	Stephen Gibbons		
 <i>Absent:</i>	 Sarah Breems-Diekevers	 Nancy Filkens	 Alethea Stubbe
	Sheila Drenkow	Kathi Knobloch	Mark Trego
	Molly Galm	Kristin Kollbaum	

1. Team updates

Criterion I – The group has assigned questions to everyone and they are researching their specific areas.

Criterion II – The group has assigned questions to everyone; they will be meeting again next week.

Criterion III – All of the questions have been assigned to team members and they are researching and working on their areas.

Criterion IV – Sub-groups have been set up and each are working on their areas.

Criterion V – The group has been brainstorming and will be meeting again soon.

2. Ideas for blog

If anyone has an idea for the blog, please provide Jan with them. She will enter a post following the All College Meeting on January 29 regarding assessment and institutional effectiveness.

3. NCA Higher Learning Commission Annual Conference attendance

The following people will be attending the conference: Alethea S., Jan S., John H., Gretchen B., Rhonda P., Mark B., Sue G., Sheila D., Frank D., Stephen G., Beth F., Mariah O., and Steve W. Attendance needs to be confirmed with Molly G. and Sandy B. by Monday, January 28. Most of the group will plan to drive to Chicago on Saturday, April 6 and return on Tuesday, April 9. If you wish to share rooms with someone specific, please let Sheila Van Engen know.

4. Visit confirmation

We were asked to submit possible HLC visit dates. Dates we required are October 6, 2014; November 17, 2014; or March 2, 2015. NCC's visit dates will be confirmed in March.

5. All College Meeting

During the All-College Meeting on Tuesday, we will be spending extra time talking about assessment and institutional effectiveness. The large group will be split into smaller groups and each division/area will be asked to establish goals.

6. Next meeting

Wednesday, March 27 at 3 p.m. in room A122