

Northwest Iowa Community College **PEAQ Self-Study**
Program to **E**valuate and **A**dvance **Q**uality

Higher Learning Commission – Commission of the North Central Association of Colleges & Schools
Leadership Team Meeting – November 14, 2013

<i>Present:</i>	Gretchen Bartelson	John Hartog	Beth Sibenaller-Woodall
	Sandy Bruns	Kathi Knobloch	Jan Snyder
	Mark Brown	Kristin Kollbaum	Alethea Stubbe
	Frank DeMilia	Mike Oldenkamp	Sheila Van Engen
	Sheila Drenkow	Mariah Oliver	
	Stephen Gibbons	Rhonda Pennings	
	Sue Grapevine	Lori Richards	

<i>Absent:</i>	Sarah Breems-Diekevers	Beth Frankenstein	Mark Trego
	Nancy Filkens	Molly Galm	Steve Waldstein

1. Self-Study Timeline

Attached is an updated timeline.

2. Compliance Committee

The Compliance Committee has been meeting and discussing what the HLC team will be looking at concerning Federal compliance.

3. Team updates

Criterion I – The leaders met with Mariah. They have submitted all their information except information for one question.

Criterion II – The leaders have received most of the information from their team. Beth and Mike have reviewed half of the information submitted to them.

Criterion III – Information has been given to Gretchen. The leaders have reviewed everything and the team has reread some of what has already been written.

Criterion IV – The sections that were represented at the meeting have most of their research complete and are writing the last details.

Criterion V – Most of the areas addressed in this section have been written.

The leaders would like to have some time for their teams to read their sections after the writing team is finished. This will be discussed further.

4. Writing

Mariah will be writing Criterion 1 and 5 and Gretchen will be writing Criterion 2, 3, and 4. Two things that need to be thought about are how many printed copies we will need and how will we give all this information to the Trustees.

5. 2014 HLC Conference

The 2014 HLC Conference will be April 12-14 in Chicago. Please email Jan Snyder with names of those on your team who were involved and may benefit from attending the conference.

6. Communication

Another newsletter will be written and emailed during the spring semester.

7. Next meeting

Tuesday, January 28 at 1:00 p.m. in room A122