

DATE: April 15, 2014
TO: All Regular Part-Time and Full Time Staff
FROM: Sandy Bruns, Director of Human Resources
RE: Holidays or Non-Work Days for FY'15 (July 1, 2014, through June 30, 2015)

Following is the list of holidays or non-work days for regular part-time and full time staff in which the campus will be closed. This schedule should help you with your long-range planning.

July 4	Independence Day
September 1	Labor Day
November 27 and 28	Thanksgiving
December 24	Christmas Eve Day
December 25	Christmas Day
December 26	One Day for Veteran's Day
December 8-January 9	Two Days Designated by the President*
January 1	New Year's Day
April 3	Good Friday
May 25	Memorial Day

*The employee will schedule these days off with their supervisor. They **must** be taken between December 8, 2014, and January 9, 2015.