

Housing Application & Contract

Fill out the form online at: www.nwicc.edu

PERSONAL DATA

Name _____ Male Female

Address _____ City _____

State _____ Zip _____ County _____

Telephone Number (____) _____ Age _____ Birth Date: ____/____/____

Educational Program _____

Have you applied for admission at NCC? Yes No

Have you received official notification of acceptance to NCC? Yes No

If yes to above, will you be full-time your first term? Yes No

HOUSING OPTIONS

A. Apartment/Suite Preference (Please indicate 1st and 2nd choice):

Cherokee Hall ___ One bedroom (2 residents) \$1350/Semester—\$675/Summer Term
___ Two bedroom (4 residents) \$1250/Semester—\$625/Summer Term

Lyon Hall ___ Two bedroom (4 residents) \$1600/Semester—\$800/Summer Term
O'Brien Hall ___ Two bedroom (4 residents) \$1600/Semester—\$800/Summer Term

If the resident should decide to move from the apartment prior to the end of the contractual period for ANY reason other than documented health reasons or military involvement, the security/ damage deposit is automatically forfeited.

B. Roommate preference, if any, by name: _____

C. Special Needs: Please check here if you have special needs that should be considered in making your assignment. Attach letters of explanation from you and your physician.

1. ACCOMMODATIONS AND TERM: The resident hereby contracts for the occupancy of an apartment/suite operated by Northwest Iowa Community College for the academic year beginning _____, and ending _____.

2. RENT: The College reserves the right to change the rental rates, application fee, and security deposit any time without prior notification to applicants or residents.

3. RENTAL REFUND: Rent is non-refundable. Exceptions may be made when a resident leaves the College for health reasons or military activation.

4. RENTAL/DAMAGE DEPOSIT: At the time the contract is signed, the resident will deposit with NCC, the sum of \$190.00, a \$15 non-refundable application fee and \$175 rental/damage/ security deposit from which NCC may withhold such amount(s) as are deemed necessary to:

A. Remedy the resident's default for non-payment of rent;

B. Restore the leased apartment to its condition at the time of rental;

C. Recover expenses incurred in acquiring possession of the leased apartment from the resident in the event that the resident does not surrender possession pursuant to the terms of this agreement.

D. Remedy any and all losses, which NCC may suffer due to a breach of any of the terms and conditions of this rental contract by the resident.

Subject to the foregoing, NCC will return the \$175 rental deposit to the resident, less any deductions, within sixty (60) days of the date of termination of the tenancy and receipt of the resident's mailing address and delivery instructions. In the event that all or part of the deposit is retained, a written statement setting forth the reasons for the retention will be sent to the resident. If the resident should decide to move from the apartment prior to the end of the contractual period for ANY reason other than documented health reasons or military involvement, the security/ damage deposit is automatically forfeited.

5. NONPAYMENT OF RENT: In addition to NCC's other remedies provided by law and by this agreement, if the rent is unpaid when due and the resident fails to pay the rent within three (3) days after notice by NCC of non-payment, then NCC may terminate this rental contract.

6. SUMMER BREAK: ALL residents are required to move out of resident housing between the end of the summer term and the beginning of the fall term unless arrangements are made with the Director of Housing.

7. EFFECTIVE DATE: This rental contract shall not be effective and binding on NCC until accepted by NCC.

NOTICE: The last day of classes for each term shall be the day so designated by the NCC calendar. The resident understands that NCC will assign other residents to the apartment. NCC reserves the right to change room assignments at any time. Non-related roommates of the opposite sex will not be allowed to rent on-campus housing. Non-related overnight guests of the opposite sex will not be allowed.

Attached to this rental contract is a summary of the NCC Housing Rules and Regulations. A complete set of rules and regulations is available on the web by going to nwicc.edu, click on "Admissions" and "Housing and Food." By signing this contract, you acknowledged that you have received, read, and will follow these regulations.

_____(Signature of Resident) _____(Date)

Residents under 18 years of age must have this contract signed below by a parent or person legally responsible for the resident's welfare.

I hereby guarantee the full performance of the above Rental Contract by the resident:

_____(Signature of Parent or Guardian) _____(Date)

_____(Address of Parent or Guardian)

A signed contract and \$15 non-refundable application fee and \$175 damage/rental/ security deposit must be returned to NCC. Housing will not be secured until the application fee and security deposit are received and contract is approved.

This security deposit is refundable only if requested by July 1.

Please send contract and \$190 to:

**Northwest Iowa Community College
Housing Division
603 West Park Street
Sheldon, IA 51201**

Accepted by NORTHWEST IOWA COMMUNITY COLLEGE

BY: _____ Date: _____